

LAND ROVER CLUB OF THE ACT INC

Minutes, COMMITTEE MEETING

Tuesday 19 September 2017

Location: Eastlakes Football Club

Start: 7.30pm

Attendance: Andrew Lockley, Carolyn Jamieson, David Wilson, Russell Speldewinde, Kaylene and Paul Koppe, Sue Alexander, Kevin Phillips, Stephen Winterton, Michael Thomson

Apologies: Bob Zeithofer, Andrew Glennie, Ian Toten, Peter Mercer

Absent: Denis Ford

Acceptance of previous minutes: Proposed: Sue Alexander, Seconded: Michael Thomson

Review Open Actions

- AGM and Office Bearers - Ideas for VP and Secretary roles (see below in President's section)
- 4WD Spectacular- We need to get moving on rosters and club tent leads. (see below in Spectacular section)
- Website -- issues around membership renewal (are they real?) and business process improvements arising out of first member renewal round going forward (see below in Website manager section)
- LR 70th – Block booking. Any planning required? Are we planning any particular activity the committee needs to get on top of. – **still open**
- Spectacular MOU and articles – to be finished in the next couple of months to be signed off by November - **ongoing**
- Constitution changes that are needed. **ongoing**

President's report: (Andrew Lockley for Bob Zeithofer)

- AGM information – need to find VP, Treasurer and Secretary. Andrew to provide word for email to all members to encourage them to put their hands up.
- Club tent needs a coordinator to fun the front of house space as Sue and Kaylene have volunteered to run the back of tent space. We need a small subcommittee to run and plan the front of house. Andrew to send an email to all members.

Treasurer's Report: (Stephen Winterton)

- Accounts have been to the tax agent and the auditor has collected the paperwork and we are on track for having the report for the AGM. Steve also presented the balances.
- Steve to contact Peter Mercer regarding audit report payment.

Secretary's Report: (Carolyn Jamieson)

- Carolyn to create the AGM agenda ASAP and get to David for the website. Also provide minutes from previous meeting and nomination form. Carolyn to provide Andrew with said files for distribution to members through email.

Trip Coordinator: (Ian Toten)

- Requests submissions for trips between now and Christmas.

Membership Secretary: (Michael Thomson)

- Nil report.

Social Secretary: (Kaylene Koppe).

- Kaylene to provide more information regarding the Christmas party and the upcoming BLC for October.
- Kaylene to come back to the committee with budget and costs to attend.

Merchandising: (Kevin Phillips).

- Nil report.

4WD Association: (Kevin Phillips).

- Kevin went to the quarterly meeting at Stockton Beach. Carolyn to check if we have the new certificate of currency from the Association.
- Received a presentation from the National parks people about Stockton and Woremi region. Reinstatement of camping is underway with the view to going live before the end of 2018.
- Jamberoo at Easter next year is going ahead along with their annual show at Eastern Creek.
- Next meeting will be their AGM in Sydney

KHA: ().

- Margaret Anderson has been confirmed to take over this role.

Council of ACT Motor Clubs: (Denis Ford)

- Nil report.

Historic Registered vehicles (Rick Robins)

- Nil report.

Website manager: (David Wilson)

- Current issues: Still some issues with some members logging onto the website but these appear to be being resolved as they come up. Password resets appear to be a problem for some people. Michael needs a proper membership list from the website so that we have an up to date membership list for the AGM.
- Prospective members trying to nominate themselves on a trip – currently they need to drop an email to the trip coordinator to manually add them to the trip list. This needs to remain a manual process until they actually become a member.
- Improvement areas: Trip nomination form needs to be created for use on the website. Kevin has provided some sample forms for Ian to consider. Ian raised a number of points regarding this process. We need to wait till we hear back from the web designer before moving forward.

Series Vehicles: (Peter Mercer)

- Nil report.

Spectacular 2018: (Russell Speldewinde/Carolyn Jamieson/Andrew Lockley/Kevin Phillips)

- Rosters have been released and are ready to be filled.
- Andrew has added two extra rolls to the Track management roster for continuity purposes.
- Each club will be manning the gates to the showground.
- The plan is to have EFTPOS machines at each gate, training and battery management to be further explored.
- We really need someone to be actively involved in chasing our members to fill the spots between now and December.

Other business/New business:

- Nil

Meeting closed: 9.15pm

Next meeting: Monday 16 October 2017 at Eastlakes Football Club